



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 2/21/18	<b>Interviewer:</b> Lafayette Baker	<b>RFA #18 – 15</b>
<b>Name of Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> Student		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.):</b>		
Housing: [REDACTED], student		

To the best of your knowledge, please fill out the following:

Interviewee Status:      Male ☐ Female x    Administrator ☐    Faculty ☐    Staff ☐    Student x  
 Concern Regarding:    Male x    Female ☐    Administrator ☐    Faculty ☐    Staff ☐    Student x

**Category:** *(Please check at least one)*

- |  |  |   |                                     |  |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | X National Origin                          | X Race                                      | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| X Sex/Gender   | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |                                     |  |

Time Line		
Date	Item	Comments
2/12/18	Care report [REDACTED] was filled	The care report involving students: [REDACTED], [REDACTED] and [REDACTED]. The care report concerned race, national origin, and gender issues. 6
2/22/18	LB emailed [REDACTED] to schedule a meeting	
3/1/18	LB met with [REDACTED]	LB explains the EO Office resolution processes, including the difference between the informal resolution process and filing a formal discrimination complaint. LB also discusses the EO Office's limits on confidentiality (including the Public Records Act) and the prohibition against retaliation, as well as resources and reporting options. [REDACTED] indicated she did not want to file a formal complaint and that she wanted an informal resolution.

		<p>████ brought in a document that she wrote concerning her housing situation which summarized concerning behaviors from a student in a neighboring room, █████. The concerning behavior included █████ overhearing █████ have racist and sexist conversations in their room, violently slamming the doors, giving █████ glares and dirty looks, and referred to █████ as a “cunt.”</p> <p>████ indicated that she and her neighbor █████ talked to the RA and RD about their concerns regarding █████, and that after several meetings, they were moved temporarily.</p> <p>████ stated she would like have a clear understanding of her housing situation. If she and █████ are going to be relocated back to her original residence hall, she thinks █████ should be talked to. But if they are not going to be moved back, then she believes █████ should not be talked to. █████ said she is scared of █████</p> <p>They indicated they do not like what he is posting on social media.</p>
3/21/18	LB called Scott Leppla	<p>Scott explained that █████ and █████ are now in their permanent room assignments. They were given several options, and chose to stay in a room together.</p> <p>Discussions included communicating with Mr. and Mrs. █████ Either UR Director or Asst. Director Scott Leppla had talked with them about this situation and what UR could do for their daughter.</p>
3/27/18	LB called █████	<p>LB explained to █████ that he had talked to several people in housing, and learned that she is in her new permanent assignment. █████ confirmed that she is sharing a room with █████, and she is comfortable with her new room assignment. LB asked █████ if the EO Office could be of any further assistance, and █████ said she did not think it would be beneficial if EOO talked to █████ at this point. █████ indicated she was comfortable where things are currently.</p>
		<b>** END OF RFA 18-15 **</b>